

# INSTRUCTIONS TO ENVIRONMENTAL GEOSCIENCES AUTHORS

## ARTICLES

Articles are papers of major extent and contain detailed geo-environmental data that support original interpretations or methods. Article length is not exceed 50 double-spaced (includes text, references section, and figures/tables) PDF pages.

## DISCUSSIONS AND REPLIES

Discussions and Replies pertain to articles published in Environmental Geosciences, are brief, to the point, and are not to exceed four (4) manuscript pages, including figures and tables. Longer text is subject to approval by the DEG Editor-in-Chief.

## MANUSCRIPT REVIEW

The DEG Editor-in-Chief makes the final decision concerning the acceptance or rejection of a paper. Manuscripts are reviewed by two or more referees for technical merit, quality of scientific content, and utility of the results for practicing geologists. Discussions and Replies are reviewed by the DEG Editor-in-Chief.

## RESEARCH MONOGRAPHS

The DEG Editor-in-Chief will consider a case by case basis manuscripts that exceed normal page limits for articles. Authors are requested to contact the Editor-in-Chief (degjournal@aapg.org) before submitting monographs through the Rapid Review system.

## MANUSCRIPT SUBMITTAL

Format your manuscript using double-spaced lines and 12-point type, and submit the entire manuscript online through the Rapid Review tracking system ([www.rapidreview.com/AAPG2/CALogon.jsp](http://www.rapidreview.com/AAPG2/CALogon.jsp)). If you are new to submitting a manuscript to AAPG, you will need to create a new author account.

## SUBMISSION FORMATS

For detailed information see <http://cjs.cadmus.com/da/pagesmacapps.html> and <http://www.rapidreview.com/AAPG2/GUIs/moreaboutfileformats.htm>

## TEXT AND TABLES

- Microsoft Word
- WordPerfect
- PostScript or PDF from TeX or LaTeX
- RTF

## GRAPHICS

- TIFF or EPS created from the following supported applications
- Adobe Illustrator
- Adobe PhotoShop
- Corel Photo-Paint
- Corel Draw
- Claris Draw
- Deneba Canvas
- Macromedia Freehand
- Powerpoint

## REVIEWING PURPOSES

- All the previously listed applications plus
- PDF
- PostScript

## MANUSCRIPT PARAMETERS

- Use metric units of measure with the English unit equivalent in parentheses or, conversely, English units with metric equivalents in parentheses. Laboratory measurements do not require conversions.
- Do not use abbreviations except for units of measure.
- Limit the use of acronyms.
- Cite figures in numerical order.
- Cite all references and include complete information for each citation in "References Cited" section.
- Limit the length of the abstract to no more than 250 words.
- Follow the North American Stratigraphic Code (available from the AAPG Bookstore).

## MANUSCRIPT SECTIONS

- Organize manuscripts as follows.
- Title
- Author(s) and address(es)
- Acknowledgments
- Abstract
- Text
- Appendix(es)
- References Cited

- Figure captions (separate sheet)
- Figures and Tables (separate from text and label the figure and/or table with it's corresponding number)

## PERMISSION/COPYRIGHT

The author is responsible for obtaining permission to use previously published illustrations. A letter of permission from the copyright holder must be submitted with the manuscript before editing begins. A form to request permission is available on the AAPG Publications Web site (<http://www.aapg.org/bulletin/submit.htm#permission>) or by contacting the DEG Journal at [degjournal@aapg.org](mailto:degjournal@aapg.org).

## COVER PHOTOGRAPHS

The *Environmental Geosciences Journal* considers good quality color images. Please contact the journal office ([degjournal@aapg.org](mailto:degjournal@aapg.org)) for submission instructions.

## REFERENCES FORMAT

- Order references alphabetically. Order multiple listings by the same author(s) by date (earliest first).
- Single author journal article: Author's last name, initials, year, title of paper: full name of journal, v. x, p. xx-xx.
- Single author chapter or paper in a book: Author's last name, initials, year, chapter title, in editor's or compilers initials, last name, book title: city of publication, publisher, p. xx-xx.
- Single author book: Author's last name, initials, year, book title: city of publication, publisher, xxx p.
- Multiple authors: First author's last name, initials, initials and last name of second, third, etc. authors, year, etc.
- Maps: Author's or compiler's last name, initials, year, map title: city of publication, map publisher, map scale, number of sheets.
- Computer programs on disk: Organization name, year, program name, version number: city of distributor, name of distributor.
- Internet: Author name(s), year of publication or last revision (if known), title of document, title or complete work (if applicable), URL in angle brackets, date of access.
- Work submitted or in preparation: Cite as personal communication.

## ARTWORK PREPARATION

### GRAPHICS

- Save graphics files in the EPS format with a Macintosh preview (color preview for color files), when possible. Otherwise, use TIFF (color files as CMYKTIFF). Include native application files.
- Save graphics at the recommended resolutions for acceptable quality for printing. Resolutions in graphics files must be at least 300 dpi for halftones  
600 dpi for lettering  
1200 dpi for line art
- Do not use fonts to create patterns within figures.
- When graphics files are placed into other graphic files, both files must be provided for printing and editing. Please include the final combined figure and a separate file for each placed graphic.
- Send color proofs for illustrations that are to be produced in four color (CMYK).
- Avoid saving color graphic files in the TeachText or SimpleText applications.
- File compression is encouraged. Use either Winzip (Windows) or Stuffit (Mac). Do not use JPEG or LZW compression.
- Identify all figures by number. Do not submit figures larger than 8.5 × 11 in., except with permission of the DEG Editor-in-Chief.
- Contact the journal office ([degjournal@aapg.org](mailto:degjournal@aapg.org)) for submission options.

### SCALES/AXES

- Figures must include scales.
- Axes must be labeled on graphs.
- Scale bars must be included on photomicrographs. If a slide is submitted, indicate the scale on a print of the slide and we will impose the scale on the image electronically.

### GALLEY PROOF

No content changes are allowed at galley proof stage. We expect the proofs and author queries be returned no more than two weeks from date of receipt.

### REPRINTS

In lieu of reprints, a PDF will be available to authors after the issue has been released for publication.



**DIVISION OF ENVIRONMENTAL GEOSCIENCES**  
of the American Association of Petroleum Geologists  
**Application for Membership**

PLEASE PRINT CLEARLY

Ms.  Mr.  Dr.

AAPG Member Number:

Address1

Address2

City: State

Postal Code Country

Email

Phone Fax

**DEG Dues** (in addition to Annual AAPG dues, please check one):

\$25 Member (includes DEG Journal online)

\$0 Student(includes DEG Journal online only)

**To the Executive Committee:**

I have read and agree with the purposes of the AAPG Division of Environmental Geosciences and hereby apply for membership.  
Enclosed is my payment (see below for options).

Signature *Type your name here for your electronic signature*

Individuals from all classes of membership in AAPG are eligible for membership in the AAPG Division of Environmental Geosciences. DEG operates on a fiscal year: July 1 - June 30.

**IMPORTANT**

**YOU MUST BE A MEMBER OF AAPG.**

Please provide AAPG Member Number (left) for verification.

I am not an AAPG member but would like to consider joining, please forward an AAPG membership application form to the above address.

**METHODS OF PAYMENT**

**1. Check or Draft** - drawn in U.S.

Dollars on a bank located in the United States or Canada.(Normally you can obtain such a check or draft from your local bank.)

**Payable to: AAPG DEG**

**2. Direct Bank Transfer** – To arrange a bank transfer please contact AAPG directly at+1 800 364 2274 (toll free, U.S. & Canada) or +1 918 584 2555.

**3. International Postal Money Order;**  
or

**4. Credit Card** (right).

VISA (13 or 16 numbers)  MasterCard (16 numbers )

American Express (15 numbers)

Discover (16 numbers)  Diner's Club (14 numbers)

Card Account  
Number:

Card Expiration  
(Month and Year):

Signature:

Printed Name of  
Cardholder:

Save this file and email to deg@aapg.org or

Return to: AAPG/DEG  
P.O. Box 979  
Tulsa, Oklahoma 74101-0979, USA  
Phone: (918) 560-2613  
Fax: (918) 560-2694